

REQUISITION PLAN

Project ID: 83065
 Project Name: Mine Action Weapons Control Capacity Development Libya



AWP Activity	Type of Supply (Goods, Services, Works)	Description	Quantity	Estimated budget (USD)	Total (USD)	Expected Delivery Date	Resp. for Procurement	REMARK
1.3 Provide logistic support for a national workshop on mine action that will be intended to facilitate the discussions, revision and recommendations for a national mine and ERW strategy.	Services	Conference room enough for 25 to 30 participants with a round table shape setting with Water and Datashow, flipchart and markers, note books, pens for 3 days	3	1,190.48	3,571.43	5th of April 2013	Procurement Unit	
	Serervice	Lunch for 30 people daily for 3 days	3	1,428.57	4,285.71	5th of April 2013	Procurement Unit	
	Serervice	2 Coffee Breaks daily for 3 days	3	714.29	2,142.86	5th of April 2013	Procurement Unit	
	Serervice	Translation of documents (average 40 papers)	40	31.75	1,007.81	5th of April 2013	Procurement Unit	
	Serervice	Interpretation (2 interpreters plus equipments plus technician for 3 days)	3	3,174.60	7,558.58	5th of April 2013	Procurement Unit	
1.6 Provision of stakeholder training "Introduction to mine action management" to be held in Tripoli	Services	Conference room enough for 25 to 30 participants with a round table shape setting with Water and Datashow, flipchart and markers, note books, pens	3	1,190.48	3,571.43	5th of June 2013	Procurement Unit	
	Serervice	Lunch for 30 people daily	3	1,428.57	4,285.71	5th of June 2013	Procurement Unit	
	Serervice	2 Coffee Breaks daily for 3 days	3	714.29	2,142.86	5th of June 2013	Procurement Unit	
	Serervice	Translation	40	31.75	1,269.84	5th of June 2013	Procurement Unit	
	Serervice	Interpretation,	3	3,174.60	9,523.81	5th of June 2013	Procurement Unit	
	Services	Consultancy fees for two International consultants for five days training (all in)	2	8,690.00	17,380.00	5th of June 2013	Procurement Unit	
1.7 Conduct training needs analysis of technical training capacity in Libya	Serervice	Translation	80	31.75	2,539.68	5th of July 2013	Procurement Unit	
		Transportation for 30 days (a car with a driver might be needed for the transportation of the consultant if CO is not able to provide this service)	30	71.43	2,142.86	5th of July 2013	Procurement Unit	
	Services	Consultancy fees for one International consultants for 30 days (all in)	30	900.00	27,000.00	5th of July 2013	Procurement Unit	
2.1 Strengthen Libya's cooperation with external stakeholders on mine action, explosive safety and SALW Control.	International Travel	Travel Tickets for Interaction with external stakeholders on mine action, explosive safety and SALW Control.	2	2475	4950	1st of April 2013	Procurement Unit	
2.2 Participation in the UNDP Mine Action Exchange (MAX) programme to a country with a similar operational environment.	International Travel	Flight tickets for Participation in the UNDP Mine Action Exchange (MAX) programme	4	3502.125	14008.5	41377	Procurement Unit	
2.4 Participation in the annual UN Mine Action Programme Directors and Managers conference in Geneva. (Hosted by GICHD)	International Travel	Airline tickets to attend annual UN Mine Action Programme Directors and Managers conference in Geneva	4	2475	9900	41377	Procurement Unit	
2.5 Communications, awareness and reporting	Goods	printing Materials for Communications, awareness and reporting	1	297	297	41609	Procurement Unit	
2.6 Attendance at James Madison University Mine Action Management course	International Travel	Airline tickets & course fees for 2 individuals to attend James Madison University Mine Action Management course	2	7625.1369	15250.27383	41609	Procurement Unit	

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